



Notice of a public meeting of Corporate Parenting Board

To: Councillors Fitzpatrick, Cuthbertson, Heaton, Hunter, Musson, Rowley, Runciman and D Taylor

Date: Tuesday, 4 June 2019

Time: 5.30 pm

Venue: The Thornton Room - Ground Floor, West Offices (G039)

A G E N D A

1. Declarations of Interest

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes (Pages 1 - 6)

To approve and sign the minutes of the meeting held on 20 March 2019.

3. Public Participation

At this point in the meeting members of the public who have registered to speak regarding an item on the agenda or an issue within the board's remit can do so. The deadline for registering is **5pm on Monday 3 June 2019.**

Filming or Recording Meetings

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officers (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/download/downloads/id/11406/protocol_for_webcasting_filming_and_recording_of_council_meetings_20160809.pdf

4. Election of Chair

To formally elect a Chair of the Group.

5. Election of Vice-Chair

To formally elect a Vice-Chair of the Group.

6. Show Me That I Matter and I Still Matter and the Pledge

(Pages 7 - 10)

This verbal briefing will provide the Corporate Parenting Board with an overview of the functions of the Children and Care Council and Care Leavers Forum and some of the group's priorities going forward. Representatives will share with elected Members some of the work they have carried out in helping to create the new Guarantee (York's Pledge for Children and Young People in Care).

7. Member Induction, Role and Function of Corporate Parenting Board (Pages 11 - 14)

Members will receive a brief from the Director of Children, Education and Communities on the role and function of the Corporate Parenting Board.

8. Work Plan (Pages 15 - 20)

To consider the Board's work plan for the 2019-20 municipal year and to receive any updates Members may wish to give on their agreed areas of interest relating to the work of the Board.

9. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officers

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email catherine.clarke@york.gov.uk and louise.cook@york.gov.uk

(If contacting by email, please send to both Democracy Officers named above).

For more information about any of the following please contact the Democracy Officers responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی میا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

City of York Council

Committee Minutes

Meeting	Corporate Parenting Board
Date	20 March 2019
Present	Councillors K Myers (Chair), Cuthbertson (Vice-Chair), Brooks, Crawshaw, Rawlings and Runciman
Apologies	Councillor Funnell

32. Declarations of Interest

At this point in the meeting Members were invited to declare any personal or prejudicial interests they might have in relation to the business on the agenda or any other general interests they might have within the remit of the Board. None were declared.

33. Minutes

Resolved: That the minutes of the last meeting of the Corporate Parenting Board held on 5 February 2019 be approved and then signed by the Chair as a correct record.

34. Public Participation

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

35. Independent Reviewing Service

Members considered a report which provided them with a summary of the key issues identified in the 2017-18 Independent Reviewing Officers (IRO) Annual Report, prepared in accordance with statutory requirements for IROs to report to the Corporate Parenting Board and senior managers about the council's performance as a corporate parent to the children and young people in the care of the local authority.

The Independent Reviewing Service's Service Manager was in attendance and provided additional information in relation to sufficiency of placements, reasons for out of area placements, reasons for use of independent fostering agencies, effect of

small cohorts on York's data, placement breakdowns and changes in placements, and York's fostering offer.

Officers advised that they had recently appointed to the post of Head of Quality Assurance and Safeguarding and they had already seen the positive impact of this role on the service by providing an effective challenge and overview of quality assurance. Furthermore she stated that they had also set in place a mechanism at assistant director/senior management level to oversee cases requiring escalation and this provided a good oversight of complex cases at senior level and was working well.

Officers then responded to questions from Members in relation to:

- Caseloads - It was acknowledged that although these were getting higher, that they were manageable and it was noted that there was a need to consider complexity of cases/numbers on a child protection plan when managing caseloads.
- Out of authority placements, and the reasons for these.
- Reviews – it was noted that reviews were offered to all children and young people over the age of 4, but not all taken them up. Work being done with the Child Participation Group to encourage take up.
- Placement stability and placement disruptions – members expressed the view that it would be useful to know whether changes in placement were as a result of the child or foster parent's request, and to have some analysis/reasons for the move. Officers advised that they could bring forward some themes from disruption meetings.
- Quality assurance – officers advised that activities were taking place across service including undertaking an end to end review of the child's journey, undertaking audits and reviewing front door arrangements.

Resolved:

- (i) That the Independent Reviewing Officers (IRO) Annual Report for 2017-18 be noted
- (ii) That areas of positive performance referred to within the annual report and identified areas for improvement be acknowledged.

- (iii) That the unit's commitment to better deliver its statutory responsibilities to children and young people in care and their parents or carers, in particular increased consultation, participation and challenge be noted and Members' support in achieving this be acknowledged.
- (iv) That the report be used to inform the ongoing work of the Corporate Parenting Board in raising outcomes for the children and young people in the care of the City of York Council.

Reason: To keep the Corporate Parenting Board updated in relation to the Independent Reviewing Officer Service.

36. Meeting the needs of Looked after Children

Members considered a report prepared and presented by the Virtual School Headteacher which provided an overview of the current position in relation to the educational outcomes of children and young people in care.

The Virtual School Headteacher presented members with some provisional data in relation to benchmarking and trends for key stages 1,2 and 4 and drew Members attention to detail contained in the report in relation to staffing arrangements, attendance and educational outcomes.

Officers responded to questions from members and provided further information in relation to the following issues:

- Personal Education Plans (PEP), what constituted a poor quality PEP, the need for social workers to challenge PEPs and for schools to review PEPs regularly and reassess unsatisfactory PEPs.
- Behaviour, how behavioural difficulties were dealt with at school, inclusion reviews, support for schools, impact of academisation of Danesgate

Resolved: That the report be noted.

Reason: To keep the Board updated in relation to the educational outcomes of children and young people in care.

37. Assessing Permanent Carers- Fostering Recruitment and Enquiries

Members considered a report prepared by the Service Manager of the Assessing Permanent Carers Team which provided them with an overview of mainstream fostering enquiries and assessments during 2018.

The Council's Group Manager for Achieving Permanence was in attendance at the meeting to present the report. She acknowledged that the number of enquiries received from people interested in becoming foster carers which weren't followed up by those enquiring was high in York and that officers were looking at the reasons behind this. She advised that a task and finish group had been established to focus on a campaign to recruit foster carers. They were looking at other authorities to see what was working and what was not working and had been advised that they needed to look at digital marketing and focus on a targeted and responsive digital campaign. An update on this would be included in a report which would be brought to Members at a future meeting.

Officers advised that they were improving the information on the council's website and discussion took place with members around methods of communication acknowledging that some people preferred to be contacted during the early evening rather than daytime, and that some people preferred to be contacted by email rather than telephone however this varied. Members suggested that contact could be made with particular groups of people who may be interested in fostering and local partner organisations where existing volunteers may be interested in fostering. Officers acknowledged the need to follow up with people who had made an initial enquiry but had decided that fostering wasn't right for them at the time, in case their circumstances had changed, but to accept the fact that fostering was not for everyone and that, having made an initial enquiry, people could change their minds for many valid reasons.

Resolved: That the report be noted.

Reason: In order that Board Members are kept updated with regard to recruitment of foster carers.

38. Member Induction

The Corporate Director of Children, Education and Communities asked for Board Members views on what information should be included in the Member Induction process for new councillors.

Members stressed the importance that all councillors were made aware, from day one, of their responsibility as a corporate parent and made the following suggestions:

- General information needed to be provided to all councillors in relation to their role as a corporate parent, but this information needed to be accessible and not too overwhelming.
- Additional relevant and more specialist information needed to be provided, throughout the year, to those appointed to the Corporate Parenting Board.
- All Councillors should have the opportunity to meet and talk to members of the Show Me That I Matter (SMTIM) Panel, York's Children in Care Council, and watch the film made the SMTIM Panel last year known as The Pledge/The Guarantee

Resolved: That the above comments be noted and taken into account in organising induction for Members.

Reason: To ensure that all Members are fully informed at to their responsibility as a corporate parent and that Corporate Parenting Board's remit as set out in its Terms of Reference is fulfilled.

39. Work Plan

Members considered the proposed meeting dates for the next municipal year as set out in the agenda papers.

As part of the discussion around Member induction, under agenda 7, the following comments were made by officers and Members:

- Before the Board's first meeting in the new municipal year, it would be beneficial to have a session in Cafe West, as had been done previously, so the Board Members could meet with SMTIM Panel members.
- It would be a good idea to reassess those appointments made to the Board 6/12 months into Councillors' terms of office to ensure that the appointments were working well for those appointed and for the Board.
- Consideration should be given to organisation of the Board's work and the option of part of the agenda being set by the young people and part by officers/members, and the possibility of meeting in different locations, rather than West Offices.

Resolved: That the comments above be noted and further discussion take place at the start of the new municipal year.

Reason: In order to set a work programme for 2019-20.

Councillor K Myers, Chair

[The meeting started at 5.00 pm and finished at 6.45 pm].



Corporate Parenting Board**4 June 2019**

Report of the Director of Children, Education & Communities

Briefing from Show Me That I Matter and I Still Matter**Summary**

1. This verbal briefing will provide the Corporate Parenting Board with an overview of the functions of the Children and Care Council and Care Leavers Forum and some of the group's priorities going forward. Representatives will share with elected members some of the work they have carried out in helping to create the new Guarantee (York's Pledge for Children and Young People in Care).

Background

2. Show Me That I Matter is the name of York's Children in Care Council and I Still Matter is York's Care Leavers Forum. Both groups meet on a monthly basis and are facilitated by Speak Up, York's Children's Rights and Advocacy Service.

3. **Consultation**

Representatives are attending on behalf of the Children in Care Council and Care Leavers Forum.

4. **Options**

There are no options to be considered as this is an information briefing for new members.

5. **Analysis**

No analysis is required as this is an information briefing for new members.

6. **Council Plan**

This reports links to the Council Plan - a focus on frontline services - to ensure all residents, particularly the least advantaged, can access reliable services and community facilities.

7. **Implications**

Financial

There are no financial implications to consider.

Human Resources (HR)

There are no HR implications to consider.

Equalities

There are no issues relating to equalities to consider.

Legal

There are no legal implications to consider.

Crime and Disorder

There are no issues relating to crime and disorder.

Information Technology (IT)

There are no IT implications.

Property

There are no issues relating to property.

Other

No other known implications.

Risk Management

8. There are no risks to consider.

Recommendations

9. Members to note the functions of the Children in Care Council and Care Leavers Forum.

Contact Details

Author:

Chief Officer Responsible for the report:

Author's name:

Nikki Wilson

Chief Officer's name: Amanda Hatton

Title: Children's Rights Manager

Title: Director of CEC

Dept Name: CEC

Tel No. 07769 725174

Report

Approved

☒

Date

23.05.19

Chief Officer's name

Title

Report

Approved

☒

Date

Insert Date

Wards Affected: List wards or tick box to indicate all

All

☒

For further information please contact the author of the report

Background Papers:

No back ground papers submitted.

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York Corporate Parenting Board Terms of Reference

Vision of York Strategy for Looked After Children

The vision of the York strategy for looked after children is simple - we want our children and young people to have everything that good parents want for their children. We want our looked after children and young people to work with us, along with their parents and carers, in shaping how we manage and organise the planning, resources and services that support and care for them. We want our children and young people to be happy and healthy, both physically and emotionally, to be safe and protected from harm and exploitation, and to be supported each step of the way to adult life. We want them to achieve their potential, especially at school, to make the most of the learning opportunities they are offered and to participate in the decisions affecting their care and their lives. This includes making the transition to adulthood with continuity of support, access to good jobs and higher education, while living in good housing and being financially secure. Our strategy invites us to work together with common purpose, putting the care of our looked after children at the heart of everything we do.

Purpose of Board

- To raise awareness of the Council's corporate parenting responsibilities and develop expertise and knowledge among elected Members and officers.
- To provide a forum for elected members to oversee the progress of all looked after children, through the implementation of the Children and Young People in Care Strategy 2016-20, and to monitor the delivery of York's Pledge to Children and Young People in Care.
- To ensure that all looked after children and young people have a positive experience and that the strategy enhances their outcomes
- To encourage all partners, whether they work for health or social care services or the voluntary sector, to work in an integrated manner in the best interests of looked after children and care leavers;
- To lead cultural and behavioural change to promote better outcomes for looked after children and care leavers;
- To hold all partners to account for their role in the delivery of services to looked after children and care leavers.

Remit

York Corporate Parenting Board will:

- Provide leadership across the city to create a more effective and efficient health and wellbeing for looked after children;
- Take responsibility for the quality of services for looked after children
- Work effectively with and through partnership bodies, with clear lines of accountability and communication;
- Share expertise and intelligence and use this synergy to provide creative solutions to complex issues;
- Agree the strategic priorities for services for looked after children, as a Board
- Make a positive difference, improving the outcomes for all looked after children and those who use our services.

York Corporate Parenting Board will not:

- Manage work programmes or oversee specific pieces of work – acknowledging that operational management needs to be given the freedom to manage.
- Be focused on the delivery of specific services – the Board will concentrate on the “big picture”.
- Take responsibility for the outputs and outcomes of specific services – these are best monitored at the level of the specific organisations responsible for them.
- Be the main vehicle for the voice of looked after children – this will be the responsibility of Show Me That I Matter (the children in care council). The Board will however regularly listen to and respect the views of individuals and the wider looked after children’s community.

Support to the Board

- Administrative and governance support to the Corporate Parenting Board will be provided by Democratic Services. A Democracy Officer will be responsible for organising meetings, publishing agenda papers, attending meetings and publishing minutes of each meeting. This officer will also advise the Board on constitutional procedures where necessary.
- Technical support in preparing reports for the Board and giving advice to the Board in relation to looked after children and care leavers will be provided by the Directorate of Children, Education and Communities.

Details

1. Name

1.1 The Board will be known as the York Corporate Parenting Board (“the Board”)

2. Membership

2.1 The Membership of the Board will consist of:

The Membership of the Board will consist of up to 8 Members.

Members must be drawn from:

- The Executive Member for Education, Children and Young People’s Services.
- The elected Members on the Adoption Panel and Fostering and Sharing Care Panel.
- The elected Members on the Show Me That I matter Panel (children in care council).
- The elected Members who visit Wenlock Terrace and The Glen.
- Another appropriate elected Member.

The Board will also have the power to co-opt Members.

3. Constitutional Status

3.1 The Corporate Parenting Board is established in the Council’s Constitution and as such will adhere to its constitutional rules around the convening of meetings and publication of business.

4. Quorum

4.1 The Quorum shall be 3 members

5. Chair

5.1 The Chair and Vice-Chair of the Board shall be elected from the membership of the Board at the first meeting and thereafter will be agreed by full Council annually.

5.2 In the absence of the Chair the Vice-Chair shall chair the meeting.

6. Frequency of Meetings

- 6.1 The Board shall meet no less often than four times a year.

7. Access to Meetings

- 7.1 The public shall have the same right of access to meetings, agendas, reports and background papers as apply to any other advisory body supported by the Council.
- 7.2 The public shall have the same rights to address the meeting as apply at all meetings of the Council under the Public Participation Scheme.

8. Conduct

- 8.1 The Board and its members will operate in accordance with the standards of behaviour and principles required by the Council's Code of Conduct, which applies to both councillors and any person appointed as a co-opted member to a board or committee of the Council.

Corporate Parenting Board – Draft Work Plan 2019-20 – for discussion

Meeting Date	Strategic Themes	Reports Supporting Strategic Theme	Other Reports
Tues 4 June 2019 – 5.30pm			
Tues 3 Sept 2019 – 5pm			
Tues 26 Nov 2019 – 5pm			
Tues 11 Feb 2020 – 5pm			
Tues 28 April 2020 – 5pm			

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Corporate Parenting Board – Work Plan 2018 – 19 (for information)

Meeting Date	Strategic Themes	Reports Supporting Strategic Theme	Other Reports
5 June 2018	Emotional Wellbeing & Mental Health; Wellbeing; Relationships & Identity	<ul style="list-style-type: none"> You Are Not Alone Resource Emotional and Mental Health Needs of Children in Care – Partnership Update Pathways for Children and Young People in Care into emotional and mental health services 	
4 Sept 2018	Respect & Involvement	<ul style="list-style-type: none"> Annual Advocacy Report 2017-18 Show Me That I Matter Annual Report U Matter Survey 2017 	<ul style="list-style-type: none"> Concordat on Children in Custody (2017) Stability of Placements
22 Nov 2018	Health	<ul style="list-style-type: none"> Children in Care Strategic Partnership Strategic Plan: Health Section Update 	<ul style="list-style-type: none"> Update on Care Leaver Offer Update on Regional Adoption Agency
5 Feb 2019	Good Safe Placements	<ul style="list-style-type: none"> Update on Placement Review Assessing Permanent Carers Team Placement Finding Commissioning and Support Team 	<ul style="list-style-type: none"> Scorecard Verbal Update on Independent Reviewing Officer Service
20 March 2019	Any other matters arising	<ul style="list-style-type: none"> Independent Reviewing Service – Annual Report Meeting the Needs of Looked After Children 	<ul style="list-style-type: none">

Meeting Date	Strategic Themes	Reports Supporting Strategic Theme	Other Reports
		<ul style="list-style-type: none"> Assessing Permanent Carers – Fostering Recruitment and Enquiries Member Induction 	

Corporate Parenting Board – Work Plan 2017-18 (for information)

Meeting Date	Strategic Themes	Reports Supporting Strategic Theme	Other Reports
26 June 2017	Emotional Wellbeing & Mental Health; Wellbeing; Relationships & Identity	<ul style="list-style-type: none"> Emotional wellbeing and mental health of children and young people in care, on the edge of care and care leavers 	
25 Sept 2017	Respect & Involvement	<ul style="list-style-type: none"> Annual Advocacy Report Annual SMTIM Report U Matter Survey 2017 	<ul style="list-style-type: none"> Development Review of Placement Services
20 Nov 2017	Moving to Adulthood	<ul style="list-style-type: none"> Update on Pathway Service 	<ul style="list-style-type: none"> Independent Reviewing Officer Annual Report Update
12 Feb 2018	Any other matters arising	<ul style="list-style-type: none"> Children and Social Work Act - Update Update on Placement Review Update on IRO Annual Report 	
16 April 2018	Education	<ul style="list-style-type: none"> Virtual School Update Primary Education data – children in care / Education: Secondary school Data children in care. 	<p>Verbal Update from Principle Social Worker (Childrens)</p> <p>Verbal update regarding Junior ISA for CYPIC</p>

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